



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS


29 Jan 2026

DIVISION MEMORANDUM
No. 055, s. 2026

**SUBMISSION OF ACCOMPLISHMENT/ NARRATIVE REPORT ON THE
IMPLEMENTATION OF SENIOR CITIZEN AND PERSONS WITH
DISABILITY (PWD) PROGRAMS FOR CY 2025 FOR ALL IMPLEMENTING
AND NON-IMPLEMENTING UNITS**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In compliance with the request of the Commission on Audit (COA) relative to the Compliance and Financial Audit for Calendar Year 2025, all Implementing Units (IUs) and Non-Implementing Units (Non-IUs) are hereby directed to prepare and submit an Accomplishment/Narrative Report on the implementation of Senior Citizen and Persons with Disability (PWD) Programs for CY 2025.
2. The report shall include, but is not limited to, the following details:
 1. Title of programs, projects, and activities (PPAs) implemented for Senior Citizens and PWDs;
 2. Period of implementation;
 3. Venue
 4. Brief description of the activities
 5. Beneficiaries (type and number, if applicable);
 6. Financial Report
3. All Implementing Units (IUs) and Non-Implementing Units (Non-IUs) are required to submit the said report on or before February 4, 2026. Submit the accomplished report through the link provided, which also contains the template of the report <https://tinyurl.com/ACCOMPLISHMENT-NARRATIVE>
4. Immediate dissemination of this Memorandum is desired for the information, guidance, and strict compliance of all concerned.


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Schools Division Superintendent



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Enc. None

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MRV/ SUBMISSION OF ACCOMPLISHMENT/ NARRATIVE REPORT ON THE IMPLEMENTATION OF SENIOR CITIZEN AND PERSONS WITH DISABILITY (PWD) PROGRAMS FOR CY 2025 FOR ALL IMPLEMENTING AND NON-IMPLEMENTING UNITS/ R2-149062/1/30/2026